



The power of Instant Collaboration

- SHARE CRITICAL PROJECT INFORMATION
- ORGANIZE AND MANAGE INFORMATION ELECTRONICALLY
- TRACK CRITICAL ITEMS
- TRACK CHANGES IN SCOPE OF WORK
- DETERMINE AND TRACK TEAM RESPONSIBILITIES
- SHORTEN PROCESS CYCLE TIMES

Collaboration: In the complex, multi-faceted environment of construction and development projects, effective communication, shared information, timely follow-through and coordinated hand-off of activities can mean the difference between success and disaster. Fortunately, all the tools needed for first-rate project collaboration are available right through your web browser.

ProjectCenter™ is an online collaboration and management system that can have your team sharing documents, notes, tasks and action items within minutes of setup. Enjoy the benefits of improved communication and efficiency without the burden of hardware and system administration costs. Organizations that use ProjectCenter have the flexibility to create and modify forms to meet specific business requirements, and to organize documents, folders and information in the ways that are most useful to their operations. Wizards, workflows, templates, cross-project reporting and downloads to other business systems combine to make ProjectCenter the industry's easiest, most convenient project collaboration system. And because security can be made specific to each user, information stored and managed in ProjectCenter is secure and protected.

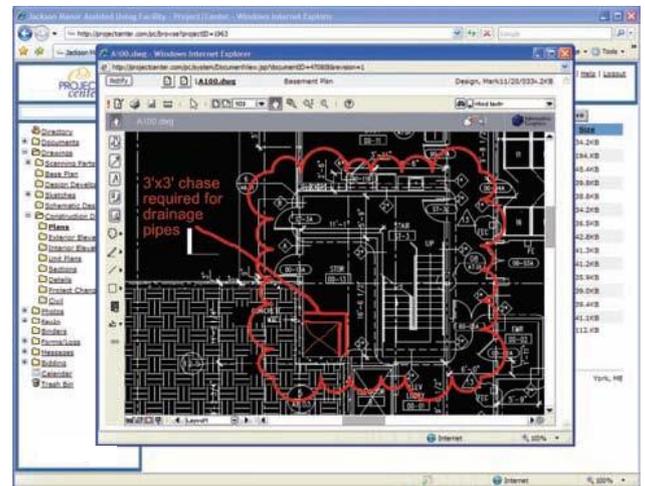
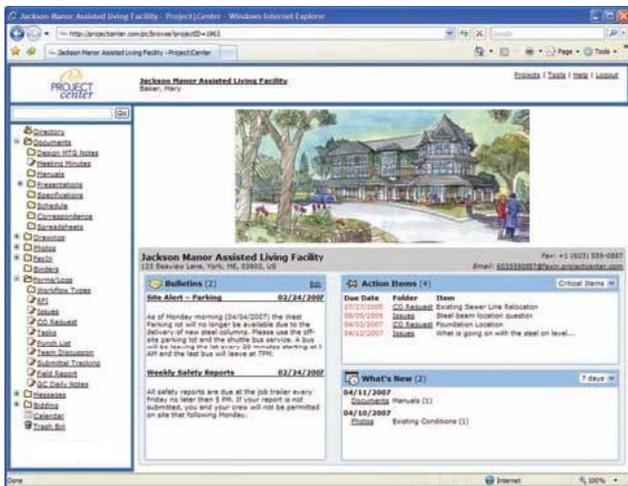
Here's what makes ProjectCenter the best tool available for project collaboration:

It's easy to use: Because ProjectCenter is a hosted service, no hardware or software investment is required. All you need is a computer, a web browser and an Internet connection. And since training takes about an hour, all team members will be up and running in no time.

It's focused on the AEC industry: ProjectCenter includes configurable workflows especially designed for engineers, architects, contractors and building owners. They work the way you and the industry work.

It's secure, reliable and fast: Our secure hosting and state-of-the-art encryption technology ensure that your data is protected, backed up and available 24 hours a day so you have peace of mind. Broadband connection ensures that you can access information instantly.

It's customizable and flexible: ProjectCenter is designed to allow companies the freedom to organize documents, folders and information without having to adhere to unforgiving templates. Users can store, manage and administer data in ways that are most familiar to them, helping team members gain immediate efficiency.



Thousands of organizations around the world have come to rely on ProjectCenter's wide array of easy-to-use features, including:

- **Project Dashboard View:** See all projects on which you are a team member from a single screen. View all action items assigned to you, all new project information as well as bulletins and other notices from a single, consolidated dashboard.
- **Project Templates:** Ensure consistent project delivery by defining standard project templates including folder structures, team members, security and workflow.
- **Project Calendar:** Schedule meetings and notify team members automatically using the built-in project calendar.
- **Cross-project Reporting:** Create custom reports that gather information from one or multiple projects. Project managers can easily find out how many RFIs are overdue or where an approval stands.
- **Meeting Minutes:** Track project meeting information from one meeting to another, helping all meeting members keep track of issues. Organize minutes by issue, team role, or your own categories; change and add categories at any time; track attendees, action items and associated documents; and publish the minutes link to attendees via e-mail.
- **Document Viewing:** View over 200 commonly used document formats in a standard web browser without having to buy applications or install plug-ins.
- **CAD Viewing and Redlining:** View, print and redline AutoCAD and MicroStation drawings and their associated reference files without installing AutoCAD, MicroStation or plug-ins. When AutoCAD files are uploaded to ProjectCenter, the user has the ability to automatically search and upload associated X-Ref files.
- **Configurable Forms:** Create forms that define what project-specific information is to be captured and how it will be presented to the project team. A wizard walks you through the process. You can easily change Text, Drop-down, Date and Memo fields; attached documents; notify users; and quickly enter and edit information directly from the project log.
- **Document Management and History:** Track all user actions on documents – such as uploading, downloading or viewing. Lock files to prohibit others from making changes, while allowing them to view and download the document.
- **Flexible Folder Creation:** Create and name folders and sub-folders for documents to help organize their projects to reflect the way they really work on a project.
- **Update Notification:** Subscribe to folders in order to be notified of changes to the content. Team members can choose to be updated immediately, daily, or weekly, thus avoiding working on outdated information.
- **Localized Versions:** ProjectCenter is available in English, French, German, Spanish, Italian, Portuguese, Romanian and Turkish, allowing local project team members to work with the system in their native language.

About ProjectCenter

ProjectCenter is an online collaboration and management system for managing projects of different scopes and industries (infrastructure development, energy and supplies, environment, residential and industrial construction, etc). It allows managing projects, organizing workflows, and sharing documents, notes, tasks and action items among different companies and teams. Since its launch in 1998, ProjectCenter has been used by thousands of companies around the world to control and reduce costs and improve the efficiency in project management.

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